

AUSTRALIAN CANOEING INCORPORATED

MARATHON STANDING COMMITTEE



Guidelines for the conduct of Australian Canoeing Marathon Championships and events conducted for the ACI Marathon Standing Committee Version 2001.03(a)

NB: Table of Contents will be adjusted for repagination occurring with adjustments made for the final document.

Table of Contents

1	Applicable Rules	1
2	Course Selection	1
2.1	Course Description	1
2.2	Length of Course	1
2.3	Artificial Portages	1
3	Proposals, Preparation, and Arrangements For Australian Championships	2
3.1	General	2
3.2	Technical Inspection And Initial Proposal To The Marathon Standing Committee	2
3.3	Progress Report	2
3.4	Final Proposal	3
3.5	The Competition Booklet	3
4	Distribution Of Final Information, Entry Forms	4
5	Return Of Entries	4
6	Late Entries	4
7	Advice Of Entries Received At Closing Date and Verification By State Marathon Secretaries	5
8	Advice To Organising Committee Of Official State And Territory Teams And Team Managers	5
9	Preparation and Finalisation Of Entries List	5
10	Changes In Final Entries List	5
11	Authority Of Team Managers	6
12	Official Championships Notice Board	6
13	Final Course Inspection	7
14	Scrutineering	7
15	Medals	7
16	Trophies	8
16.1	The Frank Whitebrook Trophy	8
16.2	The Board of Works Trophy	8
16.3	The VACA Trophy	8
16.4	The Interstate Challenge Trophy	9
17	Medals, Trophies And Certificates	9
18	Results	9
19	Organisation Of The Competitions	10
19.1	Jury	10
19.2	Responsibilities Of Officials	11
19.3	Qualifications And Duties Of Officials	12
19.4	Other Officials	15

1 Applicable Rules

- 1.1 All events conducted for or on behalf of the Australian Canoeing Marathon Racing Committee (ACMRC), including the Australian Canoeing Marathon Championships, shall be conducted in accordance with Australian Canoeing Inc procedures, the Australian Marathon Racing Rules and the specific regulations and guidelines contained herein. These events may be subject to the International Canoe Federation Marathon Racing Rules.
- 1.2 In situations not covered in any of the above, the decision of the Competition Committee at the competition (subject to appeal to the Jury) shall be final.

2 Course Selection

2.1 Course Description

- 2.1 (a) The course can be located on lakes, river, estuaries, dams, canals and harbours; organisers should strive to ensure the course selected provides elements of variety and challenge and does not place local paddlers at an undue advantage.
- 2.1 (b) A portage or portages should be included.

2.2 Length of Course

- 2.2 (a) The distance of the Open (men and women), Under 22 and veteran 35+ (international class) courses shall in each case be such that the winner of the class shall record a time of not less than 2½ and not more than 3 hours.
- 2.2 (b) Junior (Under 18), veteran 45+ and veteran 55+ (international classes) and all touring class paddlers shall compete over a maximum of two-thirds of the Open international classes distance.
- 2.2 (c) Junior (Under 16) paddlers shall compete over a course of approximately 15 km.
- 2.2 (d) Junior (Under 14) paddlers shall compete over a course of approximately 10 km.

2.3 Artificial Portages

- 2.4 Where the course includes artificial portages, these shall only be a requirement for the Open, Under 22 and Junior (Under 18) (Mens, Womens, Mixed) International classes (K1, K2, C1, C2).

3 Proposals, Preparation, and Arrangements For Australian Championships

3.1 General

- 3.1 (a) The Australian Marathon Canoeing Championships shall be held each year with racing over two days, with single canoes and kayaks on day one and doubles on day two for senior, under 22 and junior (under 18) classes. The program may allow for other junior categories to compete in doubles on day one and singles on day two.
- 3.1 (b) K4 and C4 Australian Championships shall also be conducted either in conjunction with the singles and doubles Championships, or at some other time determined by the MRC.
- 3.1 (c) The MRC AGM shall decide the date and organising State for each Australian Marathon Championship two years beforehand (e.g. the organising State for 1992 shall be decided at the 1990 AGM).

3.2 Technical Inspection And Initial Proposal To The Marathon Standing Committee

- 3.2 (a) States proposing to host an Australian Championship must:
- i Arrange for an inspection of the proposed course and venue by the Chairman of the MRC or his or her delegate prior to the MRC AGM (normally held in October) two years beforehand.
 - ii Providing the report of the Chairman or delegate approves the course and venue, submit a preliminary proposal to the MRC AGM two years beforehand.
- 3.2 (b) The preliminary proposal must include:
- i The identification of the members of the organising committee, which must include a member of the MRC other than the member of the MRC appointed by the State Association hosting the proposed championships.
 - ii A general description of the course with a reasonably large scale map.
 - iii A description of general arrangements which will be made for training up to one week before the commencement of the competition.
 - iv The types of accommodation available and suggestions for teams regarding their arrival and daily pre-race training.
 - v Proposals for invitation events for local and interstate paddlers prior to competition.

3.3 Progress Report

- 3.3 (a) Following the decision of the MRC on course and venue, the organising committee should obtain all necessary approvals and begin to plan in fine detail the course and arrangements for accommodation, training and course safety.
- 3.3 (b) A progress report, including:
- i Detailed information on the course, including:

- a) distance
- b) starting times and arrangements
- c) water conditions
- d) all proposed buoys and other artificial navigation marks defining the course
- e) arrangements for portages (if any portages in competition)
- f) water turbulence
- g) likely shipping/watercraft interference
- ii Entry, scrutineering and briefing arrangements.
- iii Accommodation and training arrangements and the names of the major officials.

must be presented to the MRC ordinary meeting held in conjunction with the Australian Championships twelve (12) months beforehand for ratification and distribution.

3.3 (c) The progress report must include a proposed budget for the competition and a recommendation on an entry fee.

3.4 Final Proposal

3.4 (a) The draft competition booklet must be presented to the MRC AGM in the October preceding the Championships.

3.4 (b) These arrangements contained in the draft booklet should not be changed (subject to exceptional circumstances) after ratification at the MRC AGM.

3.5 The Competition Booklet

3.5 (a) The booklet shall include:

- i The dates of competition.
- ii The time and place of competition, registration and scrutineering.
- iii The classes and distances of races.
- iv The age requirements for junior and veteran paddlers.
- v A detailed map of the course showing:
 - a) the location of start and finish lines
 - b) the location of all checkpoints, turning or marker buoys and portages
 - c) the time and place of briefing
 - d) the nature of the course, water conditions, likely shipping/watercraft interference, likely turbulence, any unusual features
 - e) specified safety equipment for competitors
 - f) names of major competition officials
 - g) the entry forms
 - h) the amount of entry fee and late entry fee
 - i) the address to which entries should be sent
 - j) the closing date for entries and details for late entry

- k) guidelines of accommodation, transport and training arrangements for interstate competitors and a contact name and address regarding this information
- l) details of invitation events being organised during the week prior to competition
- m) scrutineering details for first five finishers in each class
- n) the location of the official Championships Notice Board
- o) address, phone and fax number for contacting the Organising Committee
- p) an advertisement of the intention to select a team for the next year's World Championships, with information as to the procedure for applying for selection

4 Distribution Of Final Information, Entry Forms

- 4.1 The Championship booklet shall be sent to each State and Territory Canoe Association and Canoe Marathon Secretary at least four months prior to the start of competition and shall be made available to all interested competitors and canoe clubs.

5 Return Of Entries

- 5.1 Applications for participation in the Australian Championships must be sent to the State Marathon Secretary and postmarked at least one calendar month prior to the start of competition.
- 5.2 The State Marathon Secretary shall verify the nominations and forward these (with a single cheque) to the Competition Secretary postmarked at least three weeks prior to the start of competition
- 5.3 For the purpose of these rules 'start of competition' means the start of the championship singles events for the open classes. Where another championship event is scheduled more than five days before or after this date, a separate closing date (for the submission of entries by State Marathon Secretaries) of three weeks before that particular event or competition will apply.
- 5.4 Where the Australian Championships are an International Event, the closing date for entries from overseas competitors shall be two weeks prior to the start of competition. Late entry conditions shall apply after this time.

6 Late Entries

- 6.1 Late entries will be accepted up to 48 hours prior to the start of competition. Late entries will incur a late entry fee of double the entry fee.
- 6.2 Late entries must be sent direct to the Competition Secretary together with the late entry fee. The onus for late entries rests with the paddler involved to ensure the late entry is received at least 48 hours prior to the start of competition.

- 6.3 The Competition Secretary will arrange the verification of late entries with the relevant State Marathon Secretary.
- 6.4 No entries will be accepted after 48 hours prior to the start of competition

7 Advice Of Entries Received At Closing Date and Verification By State Marathon Secretaries

- 7.1 Within 5 days after the close of entries (i.e. 3 weeks before the start of competition), the Competition Secretary shall advise each State and Territory Marathon Secretary of all entries received..

8 Advice To Organising Committee Of Official State And Territory Teams And Team Managers

- 8.1 State and Territory Marathon Standing Committees shall advise the Competition Secretary of the names and classes of their official team members and the name, address and phone number of the team manager two (2) weeks prior to the start of competition.

9 Preparation and Finalisation Of Entries List

- 9.1 The Organising Committee shall prepare a list of all entries 48 hours before the start of competition and shall provide a copy to each team manager and place a copy on the official championship Notice Board.
- 9.2 A meeting of all team managers shall be held with the competition committee after 3.00 pm. and before 5.00 pm. on the day prior to the competition commencing. The meeting shall consider the entries list, official withdrawals, non-arrivals, non-constituted classes, and the amalgamation of non-constituted classes.
- 9.3 This meeting shall prepare a final official entries list a copy of which shall be placed on the official Championship Notice Board by 6.00 pm. on the day prior to competition.

10 Changes In Final Entries List

- 10.1 Alteration of an entry in exceptional circumstances (for example, sudden illness) is possible if made in writing to the Organising Committee at least 1 hour before the first race of the day.
- 10.2 The withdrawal of a competitor or crew is regarded as final and a subsequent re-entry of the competitor or crew is not permitted.
- 10.3 Substitution is only permitted in any crew boat categories and only 50% of a crew may be altered.
- 10.4 While every effort shall be made to accommodate the wishes of paddlers, the competition committee shall, as a guiding principle, ensure that already constituted classes do not become unconstituted without the consent of the paddlers involved, or their team managers.
- 10.5 If a class does become unconstituted at this time, team managers of the competitors concerned must be advised and the opportunity given to transfer into another constituted class. In these cases, the team managers

of the competitors in the already constituted class must be advised of the change, and of the boat numbers of the additional competitors.

11 Authority Of Team Managers

- 11.1 Team Managers shall have sole authority from 48 hours before the start of competition until the completion of the final presentation or the finalisation of any protests or appeals arising from the competition (whichever is the later) to liaise with and represent all paddlers from their State/Territory with the Protest Committee and the Jury.
- 11.2 Wherever it is necessary for the Competition or Protest Committee or the Jury to advise a competitor of any matter this shall be done via the competitor's team manager.
- 11.3 It is the responsibility of the State Marathon Committees to ensure that all competitors from their state are advised of the name and contact details of the state's team manager.

12 Official Championships Notice Board

- 12.1 The Organising Committee shall provide an official Championships Notice Board for all official notices regarding the championship.
- 12.2 The Notice Board shall be operational from 72 hours before the start of first competition to 1 hour after the completion of the final presentation ceremony.
- 12.3 Responsibility shall rest with competitors to familiarise themselves with the information on the Championships Notice Board.
- 12.4 The Notice Board shall contain:
 - 12.4 (a) Detailed information on the course and its markings.
 - 12.4 (b) Detailed information on the portage and its markings.
 - 12.4 (c) Starting times and procedures.
 - 12.4 (d) Obligatory safety equipment requirements.
 - 12.4 (e) Daily weather forecasts.
 - 12.4 (f) Other information endorsed by the Competition Committee.
- 12.5 In addition:
 - 12.5 (a) A copy of the entries list shall be placed on the Notice Board 48 hours before the start of competition by the Competition Committee, and
 - 12.5 (b) Following the meeting of team managers with the Competition Committee, the Competition Committee shall post the final official entries list on the Notice Board by 6:00pm on the day prior to competition commencing.
 - 12.5 (c) A copy of the preliminary and official results shall be placed on the Notice Board when available.
 - 12.5 (d) The Organising Committee shall ensure the material on the Competition Notice Board is also available on notice boards at the start and finish areas of the competition.

13 Final Course Inspection

- 13.1 On the day before competition a full inspection of the course shall be carried out by the Chief Official, the Technical Director, the Chief Course Umpire and the MRC Chairman.
- 13.2 Any changes, which are made as a result of this inspection, shall be advised on the Championship Notice Board, and shall be described at the Team Managers Meeting and at the Briefing.

14 Scrutineering

- 14.1 All canoes and kayaks shall be checked for safety and buoyancy requirements at Raft Marshalling prior to competing and/or at some other time prior to competition designated in the competition booklet.
- 14.2 Raft Marshalling inspections are compulsory for all competitors.
- 14.3 In addition, the organising committee shall provide competitors with an opportunity for canoes and kayaks to be scrutineered on the day prior to the start of competition or at some other time prior to competition designated in the competition booklet.
- 14.4 During the Championships, the first five canoes/kayaks in each constituted class crossing the finish line shall be impounded and scrutineered.

15 Medals

- 15.1 Medals for placegetters shall be provided by Australian Canoeing. The organising Committee should advise Australian Canoeing on the number of medals required.

16 Trophies

16.1 The Frank Whitebrook Trophy

- 16.1 (a) The Frank Whitebrook Trophy was presented to the Marathon Racing Committee by the Queensland Canoe Federation in recognition of the contribution to Australian canoeing of Dr Frank Whitebrook, and was first awarded in 1984.
- 16.1 (b) The trophy shall be awarded at each Australian Marathon Championship for competition between all States and Territories.
- 16.1 (c) The winning State shall be determined by awarding points to all finishers on the following basis:
- i the winner of each class (whether constituted or not) shall score points equal to the number of starters in the class, plus one.
 - ii the second placegetter shall score points equal to the number of starters in the class, minus one.
 - iii the third and subsequent placegetters shall score points equal to the number of starters in the class minus one point for every boat finishing ahead of the placegetter in question.
Eg: 20 competitors in a class (20 finishers)
first = 21 points
second = 19 points
third = 18 points
twentieth = 1 point
 - iv Where paddlers from different states combine in a K2 or C2, the points for that boat are apportioned equally to the two states represented.
 - v The winner of the Trophy shall be the State or Territory scoring the most points.

16.2 The Board of Works Trophy

- 16.2 (a) The Board of Works Trophy was presented to the Marathon Racing Committee in 1985 on the occasion of the first use of the Chipping Norton Lakes scheme in the Australian Championships of that year.
- 16.2 (b) The trophy shall be awarded at each Australian Marathon Championship for competition between all States and Territories in International Racing Classes.
- i The winning State shall be determined by awarding points to all finishers in International Racing Classes in the same manner as is applied in determining the winner of the Frank Whitebrook Trophy.

16.3 The VACA Trophy

- 16.3 (a) The VACA trophy was presented to the Marathon Racing Committee by the Victorian Amateur Canoe Association in 1988.

16.3 (b) The trophy is awarded at each Australian Marathon Championship for competition between all States and Territories in Australian Touring Classes.

- i The winning State shall be determined by awarding points to all finishers in Australian Touring Classes in the same manner as is applied in determining the winner of the Frank Whitebrook Trophy.

16.4 The Interstate Challenge Trophy

16.4 (a) The Interstate Challenge Trophy was presented to the Marathon Racing Committee in 1998 by Graham Halford.

16.4 (b) The trophy is awarded at each Australian Championship for competition between state teams in the following International classes for both men and women: Open, Veteran 35+, Under 22, Under 18.

16.4 (c) Official state teams must be advised to the Competition Secretary two weeks before the start of competition.

16.4 (d) A maximum of two boats from each team in each trophy class may be nominated. These boats shall be identified at the Team Leaders Meeting.

16.4 (e) The first placed nominated boat of each State in constituted classes will count for points toward the trophy, on the basis of 5 points for first, 4 points for second, etc to fifth place.

16.4 (f) Points of composite boats will be allocated to the state whose team has no other boat in the class concerned. Where no other state team has other boats in the class, the boat will contribute full points to each state.

17 Medals, Trophies And Certificates

17.1 The Organising Committee shall issue commemorative certificates to all competitors at Australian Championships.

17.2 The Organising Committee shall arrange a ceremony for the presentation of medals, trophies and certificates as soon as practicable after the completion of the competition (i.e. after the time has elapsed for any protests or appeals, or such protests or appeals have been heard).

18 Results

18.1 The Organising Committee shall ensure copies of the results of all Championship events are prepared and available for collection by competitors at the close of the presentation ceremony or are otherwise subsequently distributed or made available to each competitor.

Motion 1 –
That ACI
Marathon
Racing
Guidelines
states: (NB
Choosing
'Competition
Committee'
will require
selecting the
3rd 19.1 (a)
below)

19 Organisation Of The Competitions

19.1 Protest Committee

OR

19.1 Competition Committee

Motion 2 –
That ACI
Marathon
Racing
Guidelines
states:

19.1 (a) Authority at the Australian Marathon Championships in relation to disqualifications and protests shall rest with a Protest Committee consisting of the Competition Committee plus one representative from each of any two states other than the host state and with a nominated team at the Championships.

OR

19.1 (a) Authority at the Australian Marathon Championships in relation to disqualifications and protests shall rest with a Protest Committee consisting of the Competition Committee plus one representative from one state other than the host state and which has a nominated team at the Championships.

OR

19.1 (a) Authority at the Australian Marathon Championships in relation to disqualifications and protests shall rest with the Competition Committee.

Motion 3 –
That ACI
Marathon
Racing
Guidelines
states:

19.1 (b) All members of the **Protest Committee** must be Accredited Marathon Officials. From 1 January 2003, all members of Protest Committee must be Accredited Marathon Officials (Level 2).

Motion 4 –
That ACI
Marathon
Racing
Guidelines
states:

19.1 (c) No members of the **Protest Committee** may compete at the Australian Marathon Championships.

Motion 5 –
That ACI
Marathon
Racing
Guidelines
states:

19.1 (d) Deliberations of the **Protest Committee** must be minuted. Copies of these minutes must be provided on request, and within reasonable time to enable an appeal, to any parties involved in a protest.

19.2 Jury

19.2 (a) Final authority at the Australian Marathon Championships in relation to appeals against a decision of the Competition or **Protest Committee** shall rest with a jury composed of three persons from separate states and ratified by the ACMRC prior to the Championships.

19.2 (b) The ACMRC Chairman shall convene the jury, provided he or she is not part of the Competition or **Protest Committee**. If the Chairman is unavailable, the MRC shall appoint a convenor.

19.2 (c) The other two members of the jury shall not have held an official position at the championships nor have been involved as a team manager, assistant manager, selector or coach.

19.2 (d) No members of the Jury may compete at the Australian Marathon Championships.

Motion 6 –
That ACI
Marathon
Racing
Guidelines
states:

Motion 7 –
That ACI
Marathon
Racing
Guidelines
states:

19.2 (e) All members of the jury and any reserves must be Accredited Marathon Officials. From 1 January 2003, all members of the jury and any reserves must be Accredited Marathon Officials (Level 2).

Motion 8 –
That ACI
Marathon
Racing
Guidelines
states:

19.2 (f) Deliberations of the Jury must be minuted. Copies of these minutes must be provided on request, and within reasonable time to enable an appeal according to the process provided for in the ACI Constitution, to any parties involved in an appeal to the Jury.

19.3 Responsibilities Of Officials

19.3 (a) All officials have a responsibility to ensure the Championships or events are conducted fairly and that every competitor is provided with an opportunity to do his or her best. Officials should endeavour to be efficient without being officious.

19.3 (b) No member of the Competition Committee, Protest Committee or Jury shall publicly comment on or discuss issues that are likely to come before them or have come before them.

19.3 (c) All officials must ensure they only discuss or comment on matters relating to protests or appeals or possible protests or appeals with or to

- i the Chief Course Umpire (if responsible to the Chief Course Umpire)

- ii the Chief Official
- iii the Competition Committee, or
- iv the Protest Committee, or
- v in the case of an appeal, the Jury.

19.4 Qualifications And Duties Of Officials

- 19.4 (a) The Chief Official shall:
- i be an accredited Australian Marathon Racing Official
 - ii prior to his or her appointment as Chief Official at an Australian Championship, have officiated at at least three State, Territory or Australian Championships,
 - iii be the Chairman of the Competition Committee
 - iv be liaison officer between the Competition Committee and Australian Canoeing executive
 - v decide matters arising during the competition which are not provided for in the rules of the competition.
- 19.4 (b) The Technical Director is responsible for the preparation and running of the competition
- 19.4 (c) The Competition Secretary shall:
- i be responsible for all administrative procedures of protocol in initiating the organising of the competition, e.g.
 - a) official contact with owners or authorities controlling the venue;
 - b) local councils;
 - c) local water controlling authorities
 - d) police;
 - e) politicians: local council, state and federal
 - ii be responsible for organising the production of all venue, course and entry information, its distribution and processing and classification of returned entry applications.
 - iii be responsible for recording results and preparing and issuing results sheets
 - iv be responsible for obtaining Championship medals from Australian Canoeing
 - v be responsible for keeping minutes of general organising committee meetings and keep minutes and records of any proceedings of any protest and/or appeals meetings
- 19.4 (d) The Treasurer shall:
- i be responsible for all monies and accounts associated with the organising committee and any sub-committees
 - ii be responsible for compiling a budget from known or anticipated resources (e.g. entry fees, sponsorship etc.) and monitor income and expenditure against such budget

- iii pay accounts and issue receipts - receipts issues to competitors will be deemed to be acknowledgment of receipt of entry application and fee
- iv present to the MRC a final reconciliation of funds and financial statement at end of competition.

19.4 (e) In addition a small Secretariat should be established to assist with the administration of the Championships.

19.4 (f) The Safety Officer shall:

- i be responsible for advising the Competition Committee on the safety measures necessary, and for seeing that these are taken
- ii be familiar with First Aid and particularly sports First Aid
- iii be able to recognise the various conditions that can beset athletes/canoists such as exhaustion, dehydration and hypothermia
- iv become familiar with the whole of the course, e.g. water depths, rocks and other areas where other river craft (e.g. skiers) may constitute a hazard and advise the Organising Committee on mandatory safety requirements for the event for both competitors and officials
- v advise the affect that wind and tides may have on the various sections of the course and advise the Chief Course Umpire accordingly so that safety boats and/or other safety personnel can patrol potentially hazardous areas.

19.4 (g) The Chief Course Umpire shall:

- i (following a formal approach from the Technical Director) be responsible for direct liaison with the maritime and police authorities
- ii plan and coordinate with the competition committee, the correct placement of all buoys along the course and the manning of check points, each of which shall have an official umpire
- iii organise other patrol and safety boats as course conditions may indicate or as directed by the Safety Officer
- iv organise, as required, a communications system along the course
- v be generally responsible for coordinating, appointing and supervising course umpires
 - a) Umpires should make notes of breaches of race rules and official withdrawals on their check sheets
- vi report breaches of the race rules to the Chief Official
- vii report official withdrawals to the Competition Secretary

19.4 (h) The Raft Marshall shall:

- i satisfy himself or herself that the boat, equipment and clothing of the competitors meet the requirements of the competition regulations
- ii when satisfied, dispatch the boats in the appropriate order to the Aligner.

19.4 (i) The Aligner shall bring boats to the starting line in the determined order with the least possible delay. When satisfied he or she shall place the paddlers in the starter's hands.

19.4 (j) The Starter shall:

- i decide all questions concerning the start of the races
- ii be responsible for decisions on false starts
- iii ensure the starting gun or horn are in working order
- iv order the competitors to their places and carry out the start in accordance with the Marathon Racing Rules and the type and order of start determined by the Competition Committee
- v The decision of the stater is final

19.4 (k) Timekeeper(s)

- i The timekeeper(s) shall be responsible for recording the times.
- ii The Chief Timekeeper shall, prior to the start of competition, satisfy himself or herself that the watches and other time keeping equipment are working satisfactorily.

19.4 (l) The Finishing Line Judge(s)

- i The Finishing Line Judges shall decide the order in which the competitors have crossed the finishing line.
- ii They shall be placed with a good view at the finishing line.
- iii If the judges differ regarding the placing of two or more of the competitors, the disagreement shall be decided by a simple majority. In the case of equal voting, the Chief Judge shall exercise a casting vote.
- iv The decision of the judges is final.

19.4 (m) The Boat Scrutineer (with assistants) shall:

- i arrange the compulsory boat safety check prior to the start of competition and/or as directed by the Competition Committee
- ii help competitors with boat checks prior to racing if competitors require
- iii assist at registration with number board distribution, fixing of number board holders etc
- iv arrange full scrutineering checks of impounded boats at completion of racing, to ensure that the boats and their equipment conform to the ICF or Australian Canoeing Marathon Racing Rules and Specifications (as appropriate).

19.4 (n) The Announcer shall

- i on the instructions of the Technical Director, announce the start of each race, the order of starting and the placing of competitors during the race.
- ii after the race is finished, make any announcements directed by the Chief Official, Technical Director or Competition Secretary and announce the results.

19.4 (o) The Publicity Officer shall:

- i keep news media supplied with reports and news on progress of organisation and events leading up to the championships,
- ii promote the event through the local authorities' publicity departments, e.g. council's notice boards, posters at recreation sites etc. adjacent to the venue
- iii encourage attendance of and arrange for personnel to host media personnel on the days of the event
- iv be responsible for copies of the official results to be published by the media immediately following the competition.

19.5 Other Officials

19.5 (a) Organising Committees may also consider the appointment of the following officials:

- i Sponsorship Coordinator to seek out, arrange and coordinate sponsorship and encourage sponsorship exposure on T-shirts, souvenirs and race equipment e.g. turning or marker buoys)
- ii Accommodation Officer to seek out and coordinate accommodation, camping and catering facilities for paddlers and to either coordinate bookings or advise where accommodation is available and where this can be reserved.
- iii Transport Officer to coordinate the collection of boats from airports or transport depots and any other transport requirements of paddlers or officials.